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**EMPLOYMENT OPPORTUNITY**

**Public Works Employee**

The RM of Ste. Anne is accepting applications for the permanent full-time position of **Public Works Employee** to perform various duties under the direction of the Operations Manager.

**Responsibilities:**

Operating various equipment as required to complete tasks. Performing physical labour related to the Municipality’s maintenance program such as, but not limited to, asphalt repair, grass and brush cutting/trimming, sign maintenance, washing equipment and vehicles and general maintenance of the public works shop and yard other tasks as assigned.

A copy of the full job description may be obtained by consulting the website at [www.rmofsteanne.com](http://www.rmofsteanne.com) or by contacting the Municipal Office, 204-422-5929.

**Desired Qualifications:**

* Municipal and Public Works experience, including knowledge of relevant Manitoba regulations and guidelines
* Relevant mechanical & technical skills
* Class 3 or ability to obtain within 6 months
* Good public relations and communication skills
* Ability to work both in a team and independently under minimal supervision and make decisions in an accurate and consistent manner
* Excellent work ethic, including the ability to prioritize tasks and meet strict deadlines
* Valid Class 5 driver’s license with a clean record

**Hours of work:** Monday to Friday, 7:30 am to 4:30 pm including one-hour unpaid lunch break. Some overtime or call-in should be expected for weather events or other urgent matters.

**Wages:**

* In accordance with the Municipal Salary Scale for this position.

Please forward resumes marked “Public Works Employee Resume” and three work-related references by June 28, 2024 to [pw@rmofsteanne.com](mailto:pw@rmofsteanne.com) or to:

**Kevin Medeiros, Operations Manager**

**RM of Ste. Anne**

**395 Traverse Road; Box 6 Grp 50 RR1; Ste. Anne, MB R5H 1R1**

Ste. Anne Municipality welcomes applications from people with disabilities. Applicants may request reasonable accommodations related to the materials or activities used in the selection process by making an advance request to [pw@rmofsteanne.com](mailto:pw@rmofsteanne.com).

Ste. Anne Municipality wishes to thank all candidates for their interest, but only those considered for an interview will be contacted.