



# STE. ANNE MUNICIPALITY

## **BY-LAW #2023-21**

**BEING** a By-Law of the Rural Municipality of Ste. Anne to prescribe fees and charges for services, activities or things provided or done by the Municipality.

**WHEREAS** Council for the Rural Municipality of Ste. Anne deems it expedient and advisable to include in one by-law the fees and charges payable to the Municipality for certain services rendered by officers and employees of the Municipality.

**AND WHEREAS** Sections 232(1) and 2(d) of *The Municipal Act* provides that Council may pass By-Laws for municipal purposes and to establish fees or other charges for services, activities or things provided or done by the municipality or for the use of property under the ownership, direction, management or control of the municipality.

**THEREFORE BE IT RESOLVED** that Council of the Rural Municipality of Ste. Anne enacts as a By-Law the following:

1. THAT this By-Law be known as the “Fees and Charges By-Law”.
2. THAT the fees and charges payable to the Rural Municipality of Ste. Anne for services referred by officers and employees of the Municipality shall be as set out in Schedule “A” to this By-Law, as amended from time to time.
3. THAT Council may amend Schedule “A” attached to this By-Law, from time to time, by resolution of Council.
4. THAT the fees and charges set out in Schedule “A” to this By-Law shall take precedence over any other By-Law.
5. THAT any unpaid fees or charges owed to the Rural Municipality of Ste. Anne by any taxpayer including penalties related thereto, as well as any fines imposed on the taxpayer, and any unpaid fees or fines, not paid within 90 days, may be collected or enforced in the same manner as a tax as defined in *The Municipal Act*, as amended from time to time.
6. THAT this By-Law shall come into force and take effect upon third reading of this By-Law.
7. THAT By-Law No. 7-2011 is hereby repealed.

*(Remainder of page left intentionally blank)*



# STE. ANNE MUNICIPALITY

**DONE AND PASSED** in Council at the Rural Municipality of Ste. Anne, in Ste. Anne, in the Province of Manitoba, this 22<sup>nd</sup> day of November, 2023.

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Reeve  
Richard Pelletier

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Chief Administrative Officer  
Mike McLennan

Read a first time this 8<sup>th</sup> day of November, 2023, by Resolution #2023-553.

Read a second time this 22<sup>nd</sup> day of November, 2023, by Resolution #2023-573.

Read a third time this 22<sup>nd</sup> day of November, 2023, by Resolution #2023-574.



**STE. ANNE**  
MUNICIPALITY

**FEEES AND CHARGES BY-LAW #2023-21**

**SCHEDULE "A"**

Fees Charges By-law #2023-21  
Schedule "A"  
Revised June 26, 2024  
by Resolution #2024-264

<b>Administration – Cash on Demand</b>	<b>Fees</b>
Animal Control fees & Fines	as per By-law
Animal Trap Rental (deposit is forfeited should trap be returned damaged)	\$50 Refundable Deposit
Appeal / Application for Exemption Fee	\$50.00
Automatic Payment Administration - Annual Fee	\$5.00
By-law Enforcement Costs, Fees, Fines, etc.	as per By-law
Faxes received	\$0.25/page
Faxes sent locally	\$0.25/page
Faxes sent long distance	\$1.00/page
FIPPA* (subject to change in accordance with the FIPPA)	
- Search and preparation of information, per ½ hour after first 2 hours	\$15.00
- Photocopies after the first 25 copies	\$0.20/page
Local Urban District of Richer Hall Rental Fee & Deposit	As per Policy #16-ADMIN
Municipal Promotional Items in stock	At Cost plus 10%
Noise Permit	\$25.00
Ownership Maps – B/W	\$20.00
- Color	\$30.00
Photocopy - Black & White	\$0.25/page
Photocopy - Colour	\$0.50/page
Printing from computer	\$0.25/page
Returned/Rejected Payment (ex: Non-Sufficient-Funds)	\$35.00
Tax certificate – per roll number	\$40.00
Tax Inquiry – per roll number	\$25.00
Tax Sale RM Administration Fees - per roll number	\$50.00
Tax Sale Fees - others	Actual Costs
Zoning memorandum – per roll number	\$75.00

**Penalties to Non-Taxpayers**  
That any unpaid fees or charges owed to the RM of Ste. Anne by any non-taxpayer including any related penalties, fees and/or fines imposed on the non-taxpayer, not paid within 90 days will be penalized at a rate of 1% on the first day of each month and compounded annually on January 1<sup>st</sup> of each year.

Fees Charges By-law #2023-21  
Schedule "A"  
Revised March 27, 2024 - Resolution #2024-117

<b>Planning &amp; Development</b>	<b>Fees</b>
Building Permit	as per Building By-law fee schedule
By-Law Enforcement Fees & Fines	As per applicable By-Law
Caveat Search/Discharge Request	\$50.00
Civic Address Sign	free installation and maintenance
Conditional Use Permit - New Development / Legal Non-Conformities	\$340.00
Conditional Use Permit - Existing / Non-compliant Development	\$600.00
Conditional Use Permit - with Technical Review	\$1,750.00
Dealer License Letters/Permits	\$35.00
Development Permit	as per Building By-law fee schedule
Development Plan amendment	\$2,250.00
Plumbing Permit	as per Building By-law fee schedule
Road Opening Hearing	\$340.00
<b>Subdivision Fees:</b>	
- Subdivision Application Fee (Must be paid prior to Mun. review & decision) - <i>non-refundable</i>	\$400.00
- Subd. Admin Fee - Boundary Realignment & 1-4 Lot Subdivision - <i>non-refundable</i>	\$150.00
- Subd. Admin Fee - 1-4 Lot Subdivision requiring Engineering or Legal Services - <i>non-refundable</i>	\$375.00
- Subd. Admin Fee - Multi Lot (5+ Lots) or Subd. requiring construction of Mun. Services - <i>non-refundable</i>	\$1,100.00
-Subdivision costs incurred by Municipality (ex: Legal, Engineering, etc.)	Actual Cost (Net of GST)
- Capital Lot Levy (As per By-law #2024-06)	\$2,000.00
- Dedication Fees (In lieu of Public Reserve)	As per By-law #2024-06; Schedule "C" - Policy #03-ADMIN
Variation Order - New Development/Legal Non-Conformities	\$340.00
Variation Order - Existing/Non-compliant Development	\$600.00
Variation Order - Minor - New Development/Legal Non-Conformities	\$100.00
Variation Order - Minor - Existing/Non-compliant Development	\$200.00
Zoning By-law amendment	\$2,000.00
Zoning memorandum – per roll number	\$75.00

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Fees Charges By-law #2023-21  
Schedule "A"

<b>Public Works</b>	<b>Fees</b>
Aggregate Tax	As per By-law
Civic Address Sign	free installation and maintenance
Culvert – New	Cost plus 10% (Net of GST)
Used	50% Cost of New culvert <u>or</u> at Operation Manager's discretion
Culvert License	\$25.00
Drainage Easement Cleanout	As per Agreement or At Cost + 10%
Dust Control	As per Policy #11-ADMIN
Lagoon Access Key	As per Policy #02-Public Works

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<b>Fire &amp; Emergency Call Services*</b>		
<b>Richer/Giroux FD Fees</b>		
<b>Rate</b>	<b>Description</b>	
\$750/hr	Pumper #1/ #2 / #4	
\$50/hr	Quad & Trailer	
\$150/hr	Chase Vehicle / Van #5	
\$350 for 1 <sup>st</sup> hr / \$100/hr afterward	Rescue Vehicle	
\$350/hr	Tanker	
Govt of Can. Auto. Allowance Rate	distance from Fire hall to scene and back (/KM net of GST)	
Actual cost	FOAM	
Actual cost	Volunteer Hourly Rate	Set by Resolution of Council
Other costs incurred will be billed out At Cost		
False Alarm Fee (Res. #396-06) \$300.00 for each false alarm after first 2 per year		
Fire Inspections	Completed by RFD	\$50/inspection (Res. #2022-056)
*Reciprocal Fire Rates for Intermunicipal Fire Agreement members, or as per Agreement		

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