



**Council Meeting Minutes
May 8, 2024 - 09:00 AM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road, Ste. Anne, MB, on May 8th, 2024.

CALL TO ORDER 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:00 am, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

- Chief Administrative Officer, Mike McLennan
- Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2024-174

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the agenda for the May 8, 2024, regular meeting be adopted as circulated and amended to add under Municipal Delegate Reports:

- Town of Ste. Anne Recreation Committee
- RM Community Clean-Up Update

CARRIED

ADOPTION OF MINUTES

2024-175

Councillor Eros

Councillor Waczko

BE IT RESOLVED THAT the April 24, 2024, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing 20240527-20240599

2024-176

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the following cheques & EFT payments numbered #20240527 – #20240599 (inclusive) in the amount of \$95,128.38 be approved for payment.

CARRIED

Financial Statements

2024-177

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Financial Statement for the period ending April 30, 2024, be approved and adopted as presented.

CARRIED

Financial Plan Expenditures Authorization

2024-178

Councillor Ingles

Councillor Waczko

WHEREAS Policy #20-Admin, being the Municipal Spending Authority Policy, requires the Chief Administrative Officer to obtain a resolution of Council in order to make purchases over \$10,000, and includes provision for Council to delegate further authority for capital items which are included in the Annual Financial plan;

AND WHEREAS the 2024 Financial Plan was enacted on April 24, 2024;

BE IT RESOLVED THAT Council now authorize the CAO to arrange for the following purchases, as outlined in the 2024 Financial Plan, and following process outlined in Policy #19-Admin Municipal Tendering and Procurement Policy, with total costs not to exceed budget amounts:

- EMO Generator
- Pathway Creation
- Pull behind mower for Public Works
- Drum Mulcher for Public Works
- Truck Replacement for Public Works
- SCBA for Richer Fire Department

CARRIED

MUNICIPAL DELEGATE REPORTS

SRRWD/NERWD - Fireguard 13/13A - Councillor Randy Eros - April 22, 2024

SRRWD - Subdistrict 9 Meeting - April 29, 2024 - Councillor Robert Sarrasin

Manitoba-Minnesota Transmission Line Work Group - Councillor Randy Eros

Town of Ste. Anne Recreation Committee – Councillor Robert Sarrasin

2024-179

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Erin Muzyka be appointed to the Greater Ste. Anne Recreation Committee as an RM of Ste. Anne citizen representative.

CARRIED

Municipal Community Clean-Up Event - Update

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS

Local Urban District of Richer Committee Meeting - May 1, 2024

2024-180

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT the May 8, 2024, LUD of Richer Committee meeting minutes be received as presented.

CARRIED

2024 Asphalt Repairs

2024-181

Councillor Stolwyk

Councillor Normandeau

WHEREAS spring thaw damages have been observed at two locations in the LUD of Richer, being:

1. on Forsythe Road north of Dawson Road for roughly 50 feet, and
2. on Dawson Road from Forsythe Road, east for roughly 1580 feet.

AND WHEREAS the LUD of Richer Committee has recommended fixing the segment on Forsythe Road North to full municipal standards, and table the Dawson Road segment repairs to the 2025 Budget discussions with their Resolution #LUD-2024-38;

BE IT RESOLVED THAT Council accept the LUD of Richer Committee's recommendation and authorize the Chief Administrative Officer, in concert with the Operations Manager, to obtain quotations, select a contractor, and coordinate the necessary asphalt repairs on Forsythe Road, for approximately 50 feet north of the intersection with Dawson Road, including a full excavation of the area and rebuilding the road to current Municipal Standards, with total costs not to exceed \$30,000;

BE IT FURTHER RESOLVED THAT this work be funded by the LUD of Richer Canada Community Building Fund (Gas Tax) Reserve.

CARRIED

LUD of Richer Unsightly Grass Policy

2024-182

Councillor Stolwyk

Councillor Eros

WHEREAS the RM of Ste. Anne's Unsightly Property By-law outlines that no owner shall allow their property to become unsightly, defined as being in the opinion of the Designated Officer that the property is detrimental to the surrounding area, including the growth of grass or weeds to a length which is unsightly or a nuisance to adjacent properties;

AND WHEREAS the Local Urban District of Richer (LUD) Committee would like the Designated Officers of the municipality, including the appointed By-law Enforcement Officer, to be empowered to enforce such unsightly properties automatically;

AND WHEREAS the LUD Committee would like to outline what is considered unreasonable growth within the boundaries of the LUD of Richer, as well as establish different standards in high-visibility areas;

AND WHEREAS the LUD Committee has recommended, with their Resolution #LUD-2024-39, that Council adopt the Policy as was presented and amended during their May 1, 2024 meeting; THEREFORE BE IT RESOLVED THAT Council enact, as policy under the authority of the Unsightly Property By-law, the LUD of Richer Unsightly Grass Enforcement Policy, as presented.

CARRIED

LUD of Richer Strategic Planning Presentation - Questionnaire Responses

Received as information.

DELEGATION(S) – None.

HEARINGS

Tabled until the scheduled Hearing time.

DEPARTMENT MANAGER REPORTS

RCMP - 1st Quarter Statistics - 2024

Received as information.

Municipal Emergency Coordinator - Volunteer Update

Received as information.

BY-LAWS

By-law #2024-03 - Designating 3M Bilingual Municipality - Third Reading

Tabled.

NEW BUSINESS

Province of Manitoba - Bulletin #2024-11 - Budget & Tax Deadlines

Received as information.

2024 Convocation Attendance

2024-183

Councillor Normandeau

Councillor Waczko

WHEREAS Council authorized one bursary to be presented per high school per school year who enrolls any one student from the Municipality graduating and continuing in post-secondary education in fall, provided that the school determines the most deserving student and proof is provided that the student is a resident of the Municipality and is enrolled in post-secondary education;

AND WHEREAS the dates for each convocation have been provided and event organizers are looking for a council representative at their events;

AND WHEREAS Resolution 2017-239 authorizes one member of Council to present the above-described bursary at each respective ceremony with all associated costs to be paid;

BE IT RESOLVED THAT the following Council Members be delegated to attend the corresponding event:

- College Lorette Collegiate – June 25th at 8:30 AM Transcona Country Club - Councillor Randy Eros.
- Ste. Anne Collegiate – June 26th at 9:30 AM Transcona Country Club - Councillor Pat Stolwyk.
- École Pointe-des-Chênes – June 21st at 10:00 am Ste. Anne Parish - Councillor Robert Sarrasin.

CARRIED

AMM Eastern District Meeting - June 18, 2024

Tabled to the May 22, 2024, meeting agenda.

RM of Riding Mountain West - Collaborative Advocacy - School and Special Service Levies

Received as information.

2024 Noxious Weed Agreement

2024-184

Councillor Sarrasin

Councillor Normandeau

WHEREAS THE RM of Ste. Anne is prepared to assume responsibility for performing Noxious Weed Control Services along Provincial Roadways, through a 3rd party contractor, with costs to be reimbursed by the Province in accordance with our mutual Agreement;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to execute the Master Services Agreement for Noxious Weed Control in 2024 between the Government of Manitoba as represented by the Minister of Infrastructure and the RM of Ste. Anne, on condition that this agreement is in keeping with prior year's agreements pertaining to the same matter.

CARRIED

Committee of the Whole Meeting - May 14, 2024 - Request to Cancel

2024-185

Councillor Normandeau

Councillor Waczko

WHEREAS Council has scheduled a monthly Committee of the Whole meeting for the entire year 2024;

AND WHEREAS a meeting is not deemed to be necessary in May 2024;

BE IT RESOLVED THAT Council cancel the May 14, 2024, Committee of the Whole meeting.

CARRIED

RM of Reynolds - Invitation to attend 4th Annual Reynolds Pond Meeting

2024-186

Councillor Sarrasin

Councillor Stolwyk

WHEREAS the RM of Reynolds had invited the RM of Ste. Anne to attend a meeting regarding the ongoing concerns on the Crown Land properties commonly known as Reynolds Pond;

BE IT RESOLVED THAT Councillor Brad Ingles be authorized to attend the 4th annual Reynolds Pond Meeting on June 20, 2024, in Hadashville, MB, with all associated costs to be paid.

CARRIED

Crown Lands Ultra Vires Issues - Request for AMM Assistance

2024-187

Councillor Ingles

Councillor Stolwyk

WHEREAS the RM of Ste. Anne has been impacted by ongoing improper use of Crown Lands at various locations including those known as Reynolds Ponds, Fireguard 13/13A, and the gravel pits on PR302 (29-8-8E & 19-7-8E), among others;

WHEREAS in municipalities across Manitoba, various concerns are being raised regarding the uncontrolled use of Crown Lands;

AND WHEREAS the nature of the concerns include such examples as dangerous ATV use, camping, fires, littering, discharge of fire-arms, among others such as public use of intoxicating substances and brawling requiring the need for RCMP involvement and leading to known deaths;

AND WHEREAS Crown Lands are ultra vires of municipalities;

AND WHEREAS the offenders are often from larger urban centers looking for secluded and unmonitored places to behave in a manner contrary to what is socially acceptable.

AND WHEREAS Provincial authorities are seemingly refusing to act on the above concerns, despite many requests to the Provincial authorities to enforce these behaviours under provincial legislation, including the Litter Regulation under the Environment Act, among others;

AND WHEREAS, when faced with these situations on Crown Lands, municipalities reach out to the Department of Environment, Climate and Parks for assistance from the authority having jurisdiction, and municipalities are in turn being asked to enforce the matter under their littering by-laws, despite Crown Lands being Ultra-Vires;

THEREFORE BE IT RESOLVED THAT the AMM be requested to lobby the Province of Manitoba, in coordination with the Association of Manitoba Watershed districts, to address the ongoing, uncontrolled, improper use of Crown Lands, including the removal and enforcement of litter under the provincial legislation, at the expense of the Province of Manitoba, rather than the municipal taxpayers.

CARRIED

AMM - Educational Session - Conquering Team Dysfunction

Received as information.

At 9:47 am, Councillor Brad Ingles left the meeting.

2024-2025 Policing Priorities

2024-188

Councillor Eros

Councillor Stolwyk

BE IT RESOLVED THAT Council be recommended to establish the following community priorities for the RCMP policing services within our jurisdiction:

1. Communication - Visibility of Police
2. Crime Reduction - Organized Crime
3. Crime Reduction - Property Crimes - B & Es; Vandalism
4. Crime Reduction - Traffic

CARRIED

PLANNING & DEVELOPMENT

Subdivision #4175-24-8948 - Chad Penner

2024-189

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-24-8948 Report to Council proposing to subdivide a 6-acre defined farmstead without a dwelling from the 158.46 acre lot held under CT# 2874440/1 on SW 29-08-06E in an area zoned Agriculture;

BE IT RESOLVED THAT Subdivision File #4175-24-8948 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. The property owner may be required to enter into a development agreement with the Municipality, addressing the requirement for a geotechnical report for building basements in the proposed lot, among other;
2. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision/Survey and the area of each lot in acres, a Building Location Certificate of proposed lot 1, prepared by a Manitoba Land Surveyor;
3. That the applicant obtain any necessary variations and pay the associated variation order fees;
4. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
5. The subdivision administrative fee is required in accordance with By-Law 21-2023, which stipulates a fee of \$150 if legal or engineering services are not required, OR \$375 if a legal or engineering services are necessary.
6. That \$3,300.08 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN; Should design plans change, then the allocation between cash and lands may be revised, provided the 10% allocation for public reserve purposes is met under this Policy;
7. That a lot levy of \$2,000.00 per parcel created be required. Totalling \$2,000.000
8. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
9. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

CARRIED

At 9:49 am, Councillor Ingles returned to the meeting.

Subdivision #4175-24-8939 - Bluestem Development

2024-190

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council has reviewed the Subdivision File #4175-24-8939 Report to Council proposing to conduct a boundary realignment and consolidation between four existing titles (held under CTs #2812580/1, 2787354/1, 2787356/1, and 2787357/1), resulting in the creation of no new titles, on NE 20-08-06 EPM in an area zoned Agriculture;

BE IT RESOLVED THAT Subdivision File #4175-24-8939 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. The property owner may be required to enter into a development agreement with the Municipality, outlining restrictions on residential development on the residual lot due to

the livestock operation, the requirement for a geotechnical report for building basements in the residual lot, among others.

2. That the applicant is required to provide an electronic and hard copy of the Plan of Subdivision/Survey, indicating the area of each lot in acres, as well as the Building Location Certificate for the Proposed Lot (25.10-acre lot), prepared by a Manitoba Land Surveyor;
3. That the applicant obtain any necessary variations and pay the associated variation order fees;
4. All non-conforming uses or buildings, must be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
5. That the subdivision administrative fee of \$150 be required in accordance with By-Law 21-2023;
6. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
7. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

CARRIED

Subdivision #4175-23-8927 - Development Agreement - Garrecht

2024-191

Councillor Normandeau

Councillor Sarrasin

WHEREAS Subdivision #4175-23-8927 to subdivide a 16.31-acre farmstead from the 80.62-acre parcel held under CT #2615928/1 on SE 17-07-07E was conditionally approved on February 28, 2024, by Resolution #2024-83, subject to conditions, including entering into a development agreement; and

WHEREAS the draft development agreement has been reviewed and signed by the Developer,

BE IT RESOLVED that the development agreement be approved as presented;

BE IT FURTHER RESOLVED that the Reeve and Chief Administrative Officer be authorized to sign and execute the agreement.

CARRIED

CONSENT AGENDA

2024-192

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT the consent agenda consisting of the following 9 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Seine River School Division - Full Time Kindergarten

Seine River Services for Seniors - Respectful Interactions with Older Adults

Steinbach Online - Richer Fire Department

Eco-West/Eco-Ouest - Partnership with SUMA

Office of the Fire Commissioner - Wildfire Planning Seminar

Stats Canada - 2024 Census Test

Emergency Management Organization - Emergency Preparedness Week

CARRIED

IN CAMERA

2024-193

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 9:52 to discuss Personnel Matters, By-law Enforcement Matters, and Matters in Preliminary Stages of discussions under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2024-194

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT this meeting reconvene into regular session at 10:46 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Council recessed until 11:00 am.

HEARINGS - 11:00 am

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the May 8, 2024, Council Meeting Agenda.

Road Closing By-law #2024-04 - CANCELLED

Council resolved not to proceed with Road Closing By-law #2024-04 during the April 24, 2024 regular meeting. The associated Public Hearing was therefore cancelled.

Conditional Use #04-24 - Gravel Extraction Operation - Harel's Sand & Gravel

2024-195

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #04-24 to establish an aggregate operation to extract aggregate materials, namely gravel at SW 11-07-08E, in an area zoned Rural Natural Area, at 11:00 am.

CARRIED

Comments from Provincial Department Community Planning were received, including recommended conditions of approval.

The applicants, Jeremy and Bianca Harel, representing Harel's Sand and Gravel, were not in attendance.

Comments from Kevin Medeiros, Operations Manager of RM of Ste Anne, emphasized the importance of ensuring road and drainage upgrades on Road 46E, as well as the establishment of a maintenance agreement for travelled sections. He also highlighted the need for dust control and seasonal weight restrictions to mitigate potential issues.

Comments from Alain Nadeau, Fire Chief of RM of La Broquerie, emphasize that maintaining Road 36N is essential. Additionally, effective dust control measures, particularly at intersections, need to be considered vital.

No presentations from members of the public were received.

OUT OF HEARING - CU #04-24 - Gravel Extraction Operation - Harel's Sand & Gravel

2024-196

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Conditional Use #04-24 be closed and that this meeting reconvene into regular session at 11:04 am.

CARRIED

Variation Order #04-24 - Number of employees - Colin & Jennie Williams (CJ'S Hangout)

2024-197

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT Council recess this regular meeting and convene a public hearing for Variation Order #04-24 to vary the maximum number of non-resident employees from 5 to 15 for CJ'S Hangout, under Development Permit #22-24, for a home industry located at 39026 Road 38E, SE 20-07-07E, in an area zoned Agriculture, at 11:05 am.

CARRIED

The applicants, Colin and Jennie Williams, were in attendance but chose not to make a presentation regarding this proposal. They were able to answer questions from Councillors.

No presentations from members of the public were received.

OUT OF HEARING - VO #04-24 - Number of employees - CJ'S Hangout

2024-198

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Variation Order #04-24 be closed and that this meeting reconvene into regular session at 11:07 am.

CARRIED

Hearing Decision - CU #04-24 - Gravel Extraction Operation - Harel's Sand & Gravel

2024-199

Councillor Ingles

Councillor Normandeau

WHEREAS a Public Hearing was held for Conditional Use #04-24 to establish an aggregate operation to extract aggregate materials, namely gravel, at SW 11-07-08E, in an area zoned Rural Natural Area;

BE IT RESOLVED that Conditional Use Order #04-24 be conditionally approved with the following conditions:

1. The applicant and property owner are required to enter into a Development Agreement with the Municipality, which will be registered on title, to address various items, including:
 - a. Upgrading Road 46E from Road 36N until the last private driveway on Civic 36063 Road 46E to ensure access for all vehicles.
 - b. Upgrading Road 46E from Civic 36063 Road 46E to the proposed aggregate site to establish a truck route access.
 - c. Providing a detailed site plan.
 - d. Establishing a road maintenance agreement.
 - e. Implementing dust control measures.
 - f. Implementing noise control measures.
 - g. Designating a haul route.
 - h. Establishing hours of operation.
 - i. Developing a rehabilitation plan and providing a letter of credit for proposed rehabilitation works.
 - j. Ensuring adequate insurance coverage, including general and environmental liability.
2. That the applicant be required to provide proof of satisfactory completion of the requirements of the Historic Resources Branch;
3. That the applicant maintain a valid Water Rights License and a drainage plan, if required by the Provincial Drainage Licensing Branch;
4. That the aggregate fees be paid in accordance with the Municipality's Aggregate Fees By-Law.

CARRIED

Hearing Decision - VO #04-24 - Number of employees - CJ'S Hangout

2024-200

Councillor Normandeau

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #04-24 to vary the maximum number of non-resident employees from 5 full-time to 15 part-time and/or full-time employees, for CJ'S Hangout, under Development Permit #22-24, for a home industry located at 39026 Road 38E, SE 20-07-07E, in an area zoned Agriculture;

BE IT RESOLVED that Variation Order #04-24 be conditionally approved by following condition:

1. Any change or intensification of use beyond what was originally issued under Development Permit #22-24 requires a new application.
2. The developer is responsible for applying for any required provincial and/or federal permissions.

CARRIED

ADJOURNMENT

2024-201

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT this regular meeting be adjourned at 11:11 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

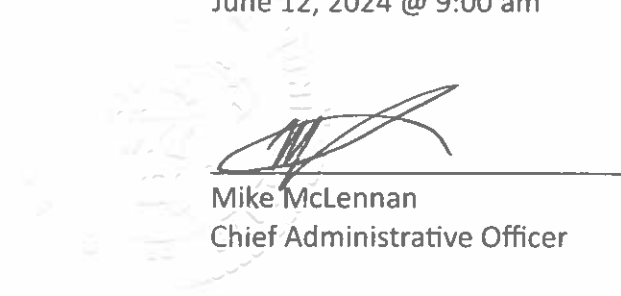
Regular Day Meeting

May 22, 2024 @ 6:00 pm

June 12, 2024 @ 9:00 am



Richard Pelletier
Reeve



Mike McLennan
Chief Administrative Officer